



SSM INSTITUTE OF ENGINEERING AND TECHNOLOGY
Dindigul – Palani Highway, Dindigul – 624 002

02.08.2018

Notice

It is hereby informed that the 3rd IQAC meeting for the academic year 2018-19 (Odd Semester) will be held on 10.08.2018 at 11.00 a.m. in the Institution. All the members are requested to attend the meeting and give your valuable suggestions.


Coordinator – IQAC


Principal



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Internal Quality Assurance Cell

Agenda for the 3rd IQAC meeting to be held on 10.08.2018 at 11.00 a.m.

1. Welcome by the Chairman (Principal will be the Chairman)
2. Submission of the report by the Chairman.
3. To submit and approve the minutes of Department Advisory Committee meetings of Department of Computer Science and Engineering, Electronics and Communication Engineering, Automobile Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held after the 2nd IQAC meeting.
4. To submit the action taken as per the directions of the Governing Council meeting held on 03.03.2018.
5. To submit and approve the Vision, Mission statements, POs, PSOs and PEOs of the Departments.
6. To read and ratify the letters received from AICTE, Anna University, Department of Higher Education, Government of Tamil Nadu and Directorate of Technical Education, Chennai.
7. To approve the resignation of the faculty who left the institution after the 2nd IQAC meeting.
8. To submit and ratify the proceedings of the Feedback Review Committee meeting held on 15.06.18
9. To submit the result of the Anna University Examinations held in May / June 2018.
10. To submit the proceedings of the Staff Appraisal Review Committee meeting held on 10.07.2018.

11. To submit and review the procedure adopted for the E – Governance and its impact.
12. To submit and ratify the application submitted for NIRF ranking.
13. To submit and discuss the placement for the last academic year 2017-18 and its improvement.
14. To submit and discuss the Staff Development programs attended by the faculty in the last academic year (2017-18) and its improvement.
15. To submit and discuss the Research work and its progress in the previous academic year.
16. To submit and analyse the CO, PO, and PEOs. attainment and further action to be initiated.
17. To submit and analyse the MoUs signed by various departments during the previous academic year (2017-18) and analyse the activities taking place as per the new and existing MoUs.
18. To ratify the appointment of faculty and students for the committees to be approved.
19. To ratify the proceedings of the all the committees
20. To ratify the activities of the Alumni association.
21. Any other points with the permission of the Chairman.





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Proceedings of the 3rd Internal Quality Assurance Cell Meeting held on
10.08.2018 at 11. 00 a.m.

Venue: IQAC Hall (I floor)

Ref. No. SSMIET/IQAC/2018-19 /Odd semester

PRESENT: Dr. M.Saravanan, Chairman, IQAC, SSMIET.

Members present: 11

S. No.	Members	Name	Designation	Signature
1	Management Member	Mr. K. Shanmugavel	Executive Director, SSM Group of Mills	
2	Chairperson	Dr. M.Saravanan	The Principal, SSM Institute of Engineering and Technology.	
3	Coordinator	Dr. V. Shunmughavel	Professor & Head, Department of CSE, SSM Institute of Engineering and Technology.	
4	Teacher Member	Dr.G.Sankaranarayanan	Professor & Head, Department of Mechanical Engineering, SSMIET	
5	Teacher Member	Dr. S.Karthigai Lakshmi	Professor & Head, Department of ECE, SSMIET.	
6	Teacher Member	Dr.K.A.Sundararaman	Associate Professor, Department of Mechanical Engineering, SSMIET.	
7	Teacher Member	Prof.J.Srinivasan	Associate Professor, Department of English, SSMIET.	
8	Administrative Member	Mr.P.Ramasamy	Administrative officer, SSMIET.	
9	External Expert	Mr. G. Kamal Kumar	Managing Director, CGK Automation, Coimbatore	
10	External Expert	Mr.Ramasubramaniam	Managing Director, Mansco Fluidtek (P) Ltd, Coimbatore	
11	Alumni Member	Mr.K.Hariharasudhan	Director: Design and Development, K S & Sons Pvt. Ltd., Chennai.	

Points Discussed	Resolution
1) Welcome by the Chairman	Dr. M. Saravanan, Chairman of IQAC, welcomed all the members.
2). Report and information submitted by the Principal.	The Internal Quality Assurance Cell appreciated the marked progress made by the institution and congratulated the efforts taken by the Member Secretary and the faculty.
3). To submit and approve the minutes of Department Advisory Committee meetings of all the Departments.	Reviewed and approved.
4). To submit the action taken as per the directions of the Governing Council meeting held on 03.03.2018	Reviewed and approved by the members.
5) To submit and approve the Vision, Mission, POs, PSOs and PEOs of the Departments.	After elaborate discussion, it was approved.
6). To read and ratify the letters received from AICTE, Anna University, Department of Higher Education, Government of Tamil Nadu, Directorate of Technical Education, Chennai.	After the discussion it was approved by the Council.
7) To approve the resignation of the faculty who left the institution after the 2 nd IQAC meeting.	Read and ratified.
8) To submit and ratify the audited statement for the financial year 2017-18.	Read and ratified.
9). To submit and ratify the proceedings of the Feedback Review Committee meeting held on 15.06.18.	Read and ratified.
10) To submit the result of Anna University May/June 2018 Examinations.	Members appreciated the performance of the students.
11). To submit the proceedings of the Staff Appraisal Review Committee meeting held on	Read and approved.

10.07.2018.	
12). To submit and review the procedure adopted for the E – Governance and its impact.	Reviewed and approved.
13). To submit and ratify the application submitted for NIRF ranking.	Read and ratified.
14). To submit and discuss the placement for the last academic year 2017-18 and its improvement.	After the discussion, some suggestions were provided by the members.
15). To submit and discuss the Staff Development programs attended by the faculty in the last academic year (2017-18) and its improvement.	Read and ratified.
16). To submit and discuss the Research work and its progress in the previous academic year.	Reviewed.
17). To submit and analyse the CO, PO, and PEOs attainment and further action to be initiated.	Read and approved.
18). To submit and analyse the MoUs signed by the various departments during the previous academic year (2017-18) and analyse the activities taking place as per the new and existing MoUs.	Read and approved.
19). To ratify the appointment of faculty and students for the committees to be approved.	Read and ratified.
20). To ratify the proceedings of the all the committees and the activities of alumni association.	Read and ratified.
21) Any other points with the approval of the Chairman	Nil


Co-ordinator- IQAC


Principal